

Appendix 2 Bailrigg Garden Village – Chronology of key actions, consultation, and engagements 2017-present

Note this does not reference extensive officer desk based work nor does it cover the long standing and closely related streams of work engaged in by officers with the county council to help prepare the staged bids for housing Infrastructure (HIF) funding towards strategic infrastructure in South Lancaster and the city itself.

Date	Action	Attendees	Purpose	Location / Media																					
22nd March 2017	Stakeholder vision workshop – consultancy Atlas for HCA	Invited Stakeholders	Initial stake holder visioning workshop	Lancaster Town Hall																					
5th June 2017	Lancaster University - Lancaster City Council and HCA meeting																								
July 2017	Regeneration Team started work on the Lancaster South Area Action Plan																								
October 2017	Preliminary community engagement into the garden village with Drop in events at locations in South Lancaster and Galgate	Open invite Advertised - Drop in events	These informal events supplemented the local plan process but were not directly part of work that took place to bring forward the Local Plan. These focused on the question – ‘If Bailrigg Garden Village is to happen, how can we make it the best it can be?’ – involved conversations with the local community and stakeholders to help inform understanding and identify concerns and ambitions.	<table border="1"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>4th October</td> <td>2pm - 7pm</td> <td>Lancaster House Hotel</td> </tr> <tr> <td>5th October</td> <td>12pm - 5pm</td> <td>Ellel Village Hall</td> </tr> <tr> <td>9th October</td> <td>12pm - 2pm</td> <td>The Storey (Reading Room)</td> </tr> <tr> <td>11th October</td> <td>12pm - 5pm</td> <td>Lancaster Methodist Church</td> </tr> <tr> <td>12th October</td> <td>12pm - 5pm</td> <td>Ellel Village Hall</td> </tr> <tr> <td>16th October</td> <td>2pm - 7pm</td> <td>Lancaster Methodist Church</td> </tr> </tbody> </table>	Date	Time	Location	4th October	2pm - 7pm	Lancaster House Hotel	5th October	12pm - 5pm	Ellel Village Hall	9th October	12pm - 2pm	The Storey (Reading Room)	11th October	12pm - 5pm	Lancaster Methodist Church	12th October	12pm - 5pm	Ellel Village Hall	16th October	2pm - 7pm	Lancaster Methodist Church
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	Preliminary engagement report		To advise of issues raised in the preliminary engagement.	Council Website-												
16th November 2017	Workshop for the then Strategic Board run by external facilitators from consultancy Thinking Place	Key stakeholders and elected members		Lancaster University												
24th November 2017	Green Party requested Briefing @ LTH.	Green Party members	Questions asked and response/ answers sent to members present at the meeting	Lancaster Town Hall												
12th March 2018	Meeting with Community Health Partnerships, part of the Department for Health		Project team and Community Health Partnerships representatives													
Thursday 8th March Thursday 22nd March Tuesday 27th March	Face-to-face meetings with as many of the landowners across the area as possible to introduce GVA for them to commence initial discussions around landowners intentions and aspirations		Lancaster City Council commissioned GVA to commence initial engagement with all owners of land within Broad area for growth													
May/June 2018	Issues and Options Engagement at locations in South Lancaster and Galgate	Advertised - Drop in events	Informal community and stakeholder engagement into issues and options for preparing an Area Action Plan (AAP) for the garden village	All information was available on the Council website with links to background evidence and response forms <table border="1" data-bbox="1617 1123 2033 1343"> <thead> <tr> <th>Date</th> <th>Time</th> <th>Location</th> </tr> </thead> <tbody> <tr> <td>Wednesday 6 June</td> <td>3pm - 7pm,</td> <td>Lancaster House Hotel</td> </tr> <tr> <td>Saturday 9 June</td> <td>10am - 1pm</td> <td>Ellel Village Hall</td> </tr> <tr> <td>Tuesday 12 June</td> <td>11.30am - 2pm</td> <td>The Storey</td> </tr> </tbody> </table>	Date	Time	Location	Wednesday 6 June	3pm - 7pm,	Lancaster House Hotel	Saturday 9 June	10am - 1pm	Ellel Village Hall	Tuesday 12 June	11.30am - 2pm	The Storey
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19th June 2018	Issues and Options members briefing	open to all parties	To enable member participation in and contributions to the engagement	Morecambe Town Hall																				
6th July 2018	Land interest briefing session	Those with Land interests	Professional advisors GVA and BGV project team presented early thoughts on development planning and gave opportunity for land interests to describe aspirations.	Ellel Village Hall																				
12 July 2018	Land interest briefing session	Those with Land interest	As above.	Lancaster Town Hall																				
31ST July 2018	Master planning workshop led by consultancy Hyas	Council officers and key partners including Homes England	Facilitated workshop to gather understanding on a suitable approach to master planning BGV, to understand and critique of the existing vision and recommend next steps	Storey, Lancaster																				
27th November 2018	Planning Policy Cabinet Liaison Group – Lancaster South Area Action Plan – progress report	PPCLG members	Report on the informal Issues and Options consultation	Morecambe Town Hall																				
August 2018	Hyas Master planning workshop report	-	Critique of the existing vision and recommended next steps																					
17TH September 2018	Bailrigg Village Residents Association meeting		Project team and residents meeting to discuss issues and queries raised	Lancaster Town Hall																				
Sept – Jan 2019	Hyas – Concept plan working supported by council officers concerning density analysis, character areas, SUDS																							

January 2019	Reporting - The story of the evolution of the Concept Plan – Hyas		To present and explain the Concept Plan prepared by Hyas	
29 th October 2019	JTP stakeholder masterplanning day workshop	Stakeholders and Cabinet members		Bowland Hall, Lancaster University
30 th October 2019	Masterplanning Workshop report back sessions	All those invited to 29.10.19		The Storey, Lancaster
January – March 2020	Desk based work by JTP supported by council officers to plan and prepare for the main stage of Masterplan community engagement.			
Autumn 2020	<i>JTP revised engagement plans factoring for Covid impacts</i>			
	<i>Pause in activity due to Covid</i>			
12 January 2021	Member Briefing: Bailrigg Garden Village Community Engagement	All Council members	JTP briefing on the upcoming community engagement	Virtual meeting
19 th January – 9 th Feb 2021	Masterplanning Exercise – Launch of Community Engagement Stage 1 Consultation Create communities platform Newsletter		BGV website Launched The Launch Zoom presentation video and presentation slides (PDF) been uploaded to the website Likes, Dislikes, dreams	Virtual meeting
10 th – 23 February 2021	Masterplanning Exercise – Stage 2 Consultation Newsletter		Presentation of vision – comments of the vision upload onto website Summary vision newsletter distributed to the community	Virtual meeting
3-19 th March 2021	Masterplanning Exercise –Presentation of emerging masterplan Stage 3 consultation Newsletter		The Emerging Masterplan Zoom presentation video and presentation slides (PDF) have been uploaded to this website and the summary Vision newsletter distributed to	Virtual meeting

			over 6000 letterboxes in the community.	
23 rd March 2021	Presentation of the latest draft masterplan			Virtual meeting
November 2021	Member briefing on masterplan			Virtual meeting
Jan – May 2021	JTP ongoing community engagement fitting to the set engagement stages			Very many digital interactions, phone conversations, virtual and in person meetings (where appropriate) and site visits